

.....  
Last name, first name, enrolment number (if already available)

.....  
address, e-mail address, phone

To the

Board of examiners for bachelor's degrees     Board of examiners for the master's programme    degree programme: .....

Board of examiners for teacher education - modularized (only Teacher Education for *Realschulen*)

at the University of Bayreuth  
95440 Bayreuth

only Teacher Education for *Realschulen*: please enter subject areas) .....

only bachelor's programmes in Professional Education: please enter subject areas) .....

only for bachelor's or master's programmes in Teacher Education (first subject: ..... second subject:..... )

**Request for the transfer of study credits/ qualifications**

I hereby request

the crediting of the following study and examination credits according to the entry on page 2, completed in  
degree programme ..... at the university / higher education institution .....

An authenticated confirmation / overview of credits is enclosed. I also request the crediting of ..... semesters of study.  
(This request is only to be submitted if the students requires placement in an advanced semester, e.g. to continue receiving benefits under BAföG, etc. Direct placement in the next higher semester generally occurs upon recognition of 30 credit points.)

the crediting of qualifications according to the entry on page 2, which were acquired in the context of the following professional or school education, continuing education course, or practical vocational activity

..... An authenticated confirmation / overview of credits is enclosed.

Please enter details here.

Yours sincerely,

.....

Place and date of signature

Signature

**Do not submit-This translation is to be used as a guide for filling out the German original.  
The University of Bayreuth is not liable for inaccuracies or mistakes in the English translation.  
In case of doubt, the German originals are to be used in a court of law.**

